

BUSINESS STUDIES

NATIONAL SENIOR CERTIFICATE / GRADE 12 DAY AND EVENING CLASSES

Please note: According to Education Department Policy, learners who have written a minimum of one Grade 12 old syllabus academic subject by June 2009 may enrol for further Grade 12 examinations. Second chance learners with incomplete Senior Certificates have until May/June 2011 to complete old syllabus Grade 12 subjects.

Students who have written at least one NSC/N3 Business subject by November 2009 may enrol for further NSC/N3 Business examinations. NSC students have until November 2010 to complete their National Senior Certificates in Business Studies.

NSC Business subjects offer access to tertiary business diploma courses at private institutions and College tertiary certificate courses. NSC subjects are equivalent to Standard Grade subjects, but may not be used to qualify for a university exemption. NSC day and evening classes are offered. Computer Practice is also offered on Saturday mornings at City Campus.

Programme Structure (City Campus)

NSC/N3 Six-month Day Programme (January – June 2010)

- Public Administration NSC/N3
- Office Practice NSC/N3
- Economic and Legal Environment NSC/N3

This course is aimed at students who need a maximum of two NSC/N3 subjects to complete their National Senior Certificates in Business Studies.

Year Programme (City and Guguletu Campus)

- Business English 1st / ** 2nd Language NSC/N3 or English 1st / 2nd Language HG
- Business Afrikaans 1st / ** 2nd Language NSC/N3 or Afrikaans 2nd Language HG
- **Xhosa 1st / 2nd Language HG
- **Computer Practice NSC/N3
- **Office Practice NSC/N3
- **Public Administration NSC/N3
- **Small Business Management NSC/N3
- Economic and Legal Environment NSC/N3
- Accounting HG/SG
- Business Economics HG/SG
- Economics HG/SG
- Introduction to Criminology SG
- Mathematics SG
- Physical Science HG/SG
- Physiology HG/SG

All of the above subjects are offered at City Campus.
The subjects marked with ** are offered at the Guguletu Campus.